Policy and Procedure

Parent, Carers and visitors Code of Conduct

Reviewed and approved by:

Trust Board

Approval Date:

February 2025

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Version:

1

Parent, Carer and Visitors Code of Conduct Policy

Effective Date: 27th February 2025

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1. Introduction

Our school is committed to fostering a Christ-centred, nurturing community built on respect, compassion, and cooperation. We recognise the importance of a strong partnership between home and school to support children's development into respectful, responsible, and well-rounded individuals.

2. Purpose

This policy aims to:

- Promote positive partnerships between parents/carers, staff, and pupils.
- Ensure respectful and constructive communication.
- Maintain a safe and uplifting environment for the school community.

3. Expectations of the Parental, Carers and Visitor's Code of Conduct

Parents, carers are visitors are expected to:

- **Respect the Ethos and Values of the School:** Uphold the school's mission and Catholic values of compassion, forgiveness, and understanding.
- **Work Together for the Benefit of the Child:** Understand that both teachers and parents must collaborate for the benefit of the child's education and wellbeing.
- **Approach Staff Constructively:** Resolve issues in an appropriate and timely manner by speaking to the relevant staff member.
- **Follow the Correct Process within the Complaint Policy:** Raise any concerns or complaints through the formal complaint procedure to ensure they are dealt with appropriately. Complaints Policy Procedure 2023
- **Model Respect and Courtesy:** Treat all members of the school community with respect, always using appropriate language and behaviour.
- **Support the School's Behaviour Policy:** This includes working with the school to address poor behaviour and reward good behaviour.

4. Unacceptable Behaviour

The following actions are examples of poor behaviour which will not be tolerated:

- **Disruptive Behaviour:** Any conduct that interferes with or threatens to interfere with the school's operations or activities, whether inside or outside the premises.
- **Inappropriate Behaviour:** Engaging in inappropriate behaviour on school premises, including using loud or offensive language.
- **Threatening Conduct:** Any threat or intimidation towards a staff member, visitor, fellow parent/carer, or pupil.
- **Damaging or Destroying Property:** Any act of vandalism or destruction of school property.
- **Abusive Communication:** Sending abusive or threatening messages through email, text, voicemail, phone calls, or other written communications to anyone within the school community.
- **Defamatory Comments:** Posting defamatory, offensive, or derogatory remarks about the school or any member of its community (pupils, staff, or parents) on social media platforms such as Facebook.
- **Physical or Verbal Aggression:** Any form of physical or verbal aggression towards another adult or child, including physical punishment of your own child on school premises.
- **Chastising Other Children:** Approaching someone else's child to discuss or chastise them for their actions toward your own child. Such actions may be seen as an assault and could have legal consequences.
- **Substance Abuse:** Smoking, consuming illegal drugs, or drinking alcohol on school property, except where alcohol is authorised for specific events.
- **Dogs on School Premises:** Bringing dogs onto school grounds (other than guide or service dogs).

5. Handling Breaches of Conduct

The school will respond proportionately to breaches of this policy through:

- **Informal Resolution:** Initial discussions to address the issue and agree on corrective actions.
- **Formal Warnings:** Issued in writing if the behaviour persists.
- **Exclusion from Premises:** In severe cases, parents, carers and visitors may be banned from school grounds, and legal actions may be pursued if necessary.

6. Social Media Guidelines

Parents/carers are requested to support the school community:

- Address concerns directly with the school.
- Avoid posting negative comments online, which can defame or cause harm to the school or its members. Please raise concerns directly with the school. We will address all complaints in a fair and consistent way.
- Inappropriate content, which may be damaging, libelous or inflammatory, will be dealt with appropriately and the school reserves the right to take legal action or involve the police.

7. Conclusion

By adhering to this policy, parents, carers and visitors contribute to a positive, respectful, and faith-driven educational environment. Your cooperation is essential in maintaining a supportive and thriving school community.

Thank you for your commitment to upholding these values.

Approved by: The Trust Board

Position: Trustees